

**Letter of Recommendation**  
**Department of Computer Science**  
**Georgia State University**

**Applicant's name:** \_\_\_\_\_

**Social security number:** \_\_\_\_\_

**Knowledge of the applicant** (check all that apply):

- Applicant was enrolled in my class(es)
- Was applicant's academic advisor
- Applicant worked/is working under my supervision
- Have known this applicant for years as \_\_\_\_\_
- Other \_\_\_\_\_

**Evaluation** (assign 1 through 5, with 1 representing poor and 5 excellent):

- |  |   |
|--|---|
| <input type="checkbox"/> Intellectual ability                      | <input type="checkbox"/> Analytical ability                           |
| <input type="checkbox"/> Written communication skills              | <input type="checkbox"/> Oral communication skills                    |
| <input type="checkbox"/> Preparation in computer science           | <input type="checkbox"/> Preparation in mathematics                   |
| <input type="checkbox"/> Problem solving skills                    | <input type="checkbox"/> Maturity                                     |
| <input type="checkbox"/> Organizational ability                    | <input type="checkbox"/> Motivation                                   |
| <input type="checkbox"/> Standing in class (comparison with peers) | <input type="checkbox"/> Potential to carry out a thesis/dissertation |
| <input type="checkbox"/> Teaching ability                          |   |

**Additional Comments** (you may continue on the reverse, or use a separate sheet):

**Overall Recommendation** (please mark one):

- Very strongly recommend
- Strongly recommend
- Recommend
- Do not recommend

**Recommender's name:** \_\_\_\_\_

**Title/position:** \_\_\_\_\_

**Institution:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Please include phone, fax, and email address so that we may contact you. Seal this letter in an envelope, sign over the flap, and give to the applicant to be included in the application package, or mail to:

Georgia State University  
College of Arts & Sciences, Graduate Office  
75 Poplar Street, Suite 800  
P. O. Box 3993  
Atlanta, Georgia 30303, U.S.A.